GRAND LEDGE AREA DISTRICT LIBRARY BOARD
Approved Minutes of the June 24, 2026

Call to Order: 7:00 p.m.

Present: J. Garthe, K. Garthe, Holck, Mathis-Perry, Mitchell-Wallace, Yearling;
Mitchell, Library Director
Absent: Herrst - Excused

Pledge of Allegiance: Recited

Public Comment: None

Approval of Agenda:

Motion by Mitchell-Wallace, support by Yearling, to approve the agenda as presented with the addition of e. Outdoor Locker Request under the Director's Report. Motion Carried.

Minutes of the May 27, 2026 Meeting:

Motion by Yearling. support by Mathis-Perry, to approve the minutes as presented. Motion Carried.

Correspondence: Informational

Comments:

a. President: Informational
b. Downtown Development Authority: Informational

Financial Reports:

Motion by K. Garthe, support by Holck, to approve the Revenue and Expenditure Sheets for May 2026, including sequencing of checks numbered 20890 through 20934 and 19 electronic transfers for a total expenditure of $84,590.63. Motion Carried.

Director's Report:

a. Upcoming Programming: Informational
b. Year End Budget Adjustments:
   Motion by K. Garthe, support by Holck, to authorize Lise Mitchell to make any FY 2025-2026 budget adjustments across cost centers needed to balance the budget. Motion Carried.
c. Woodlands Library Cooperative Contract Renewal:
   Motion by K. Garthe, support by Mathis-Perry, to authorize GLADL Director, Lise Mitchell, to sign the contract renewal with the Woodlands Library Cooperative. Motion Carried.
d. Election Information: Informational
e. Outdoor Locker Request:

Motion by Holck, support by Yearling, to approve the purchase of the interface upgrade for the outdoor lockers. Motion Carried.

Committee Reports:

a. Budget Committee:
   Motion by K. Garthe, support by Mitchell-Wallace, to approve the salary increases for the staff and Library Director to take effect with the first full pay period in July. Motion Carried.
b. Building Committee:
   Motion by K. Garthe, support by Yearling, to authorize the GLADL Building Committee to oversee the review and evaluation of proposals for the new rooftop HVAC unit. Motion Carried.

Unfinished Business: None

New Business:

a. Authorization of Payment for June through August 2026:
   Motion by K. Garthe, support by Mitchell-Wallace, to authorize payment of appropriated amounts and payroll, including related payroll taxes, prior to approval to avoid finance or late charges during the months of June through August 2026. Motion Carried.
b. Library Board Meeting Dates for 2026-2027:
   Motion by K. Garthe, support by Mathis-Perry, to approve the meeting dates for 2026-2027 as presented. Motion Carried.
c. Board Officers for 2026-2027:
   Motion by Holck, support by Mathis-Perry, to propose the current slate of officers for the 2026-2027 year with the appointment of Mitchell-Wallace as Financial Officer who has the authority to delegate duties to the Library Director as per the GLADL bylaws. Motion Carried
   Motion by K. Garthe, support by Holck to add Mitchell-Wallace as an Authorized signer for the Flagstar account. Motion Carried.

Board Commentary: Informational

Adjournment:

Motion by Mitchell-Wallace, support by Yearling, to adjourn the meeting. Motion Carried. Meeting Adjourned at 8:05 p.m.

Respectfully Submitted,

Jeanne Garthe

Jeanne A. Garthe, Secretary