

GRAND LEDGE AREA DISTRICT LIBRARY BOARD
Approved Minutes of the January 28, 2026

Call to Order: 7:00 p.m.

Present: J. Garthe, K. Garthe, Herrst, Holck, Mathis-Perry, Mitchell-Wallace, Yearling;
Mitchell, Library Director

Absent:

Pledge of Allegiance: Recited

Public Comment: None

Approval of Agenda:

Motion by J. Garthe, support by Herrst, to approve the agenda as presented, with the addition of, f. Audit Engagement Letter under the Director's Report.
Motion Carried.

Minutes of the November 19, 2025 Meeting:

Motion by Yearling, support by Herrst, to approve the minutes as presented.
Motion Carried.

Correspondence:

- a. President: Informational
- b. Downtown Development Authority: Informational

Financial Reports:

Motion by K. Garthe, support by Holck, to approve the Revenue and Expenditure Sheets for November 2025, including sequencing of checks numbered 20758 through 20781 and 18 electronic transfers for a total expenditure of \$83,458.57; December 2025, including sequencing of checks numbered 20782 through 20804 and 21 electronic transfers for a total expenditure of \$58,531.53. Motion Carried.

Director's Report:

- a. Upcoming Programming: Informational
- b. Personnel Update: Informational
- c. Building Projects & Fund Balance Review:
 - Motion by Yearling, support by Mathis-Perry, to transfer \$10,000.00 from Unassigned to Capital Repairs Fund. Motion Carried.
 - Motion by K. Garthe, support by Mitchell-Wallace, to authorize GLADL Director, Lise Mitchell, to create a Michigan CLASS Account and transfer funds when cash flow permits. Motion Carried.
- d. Statistics Review: Informational
- e. Wacousta Branch Update: Discussion
- f. Audit Engagement Letter: Informational

Committee Reports:

- a. Budget Committee: Informational
- b. Building Committee: Informational

Unfinished Business: None

New Business: None

Board Commentary: Informational

Adjournment:

Motion by Mitchell-Wallace, support by Yearling, to adjourn the meeting.
Motion Carried. Meeting Adjourned at 8:50 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jeanne Garthe".

Jeanne A. Garthe, Secretary