

GRAND LEDGE AREA DISTRICT LIBRARY BOARD
Approved Minutes of the June 25, 2025 Regular Meeting

Call to Order: 700 p.m.

Present: K. Garthe, Herrst, Holck, Mathis Perry, Yearling; Mitchell, Library Director
Absent: J. Garthe and Mitchell-Wallace (Excused)

Pledge of Allegiance: Recited

Public Comment: None

Approval of Agenda:

Motion by Herrst, support by Yearling, to approve the agenda as presented,

Minutes of the May 28, 2025 Regular Meeting:

Motion by Yearling, support by Herrst, to approve the minutes as presented.

Motion Carried.

Financial Reports for May 2025 and Approval of Bills:

Motion by K. Garthe, support by Holck, to approve the Revenue and Expenditure Sheets for May 2025 and approval of bills, including Sequencing of checks numbered 20609 through 20647 and 24 electronic transfers for a total expenditure \$108,398.25. Motion Carried.

Correspondence: library receive several positive comments about drawing workshops given by Mark Crilley

Comments:

- a. President's: Informational
- b. Downtown Development Authority: Informational

Director's Report:

- a. Programming Update: Informational
- b. Year-End Budget Adjustments FY2024-2025:
Motion by K. Garthe, support by Holck, to authorize GLADL Director, Lise Mitchell, to make any FY 2024-2025 budget adjustments across cost centers needed to balance the budget. Motion Carried.
- c. Woodlands Library Cooperative Contract Renewal:
Motion by K. Garthe, support by Herrst, to authorize the GLADL Director, Lise Mitchell, to sign the contract renewal with the Woodlands Library Cooperative. Motion Carried.

Committee Reports:

- a. Budget Committee:
Motion by K. Garthe, support by Yearling, to approve a 4% wage increases for the GLADL Staff and the GLADL Director to take effect with the first full pay period in July. Motion Carried.
- b. Building Committee:
Motion by Herrst, support by Mathis Perry for the GLADL Director, Lise Mitchell, to proceed with the Shipman shelving project as discussed, with a budget not to exceed \$20,000.00. Motion Carried.

Unfinished Business: None

New Business:

- a. Authorization of Payments for June through August 2025:
Motion by K. Garthe, support by Yearling, to authorize payment of appropriated amounts and payroll, including related payroll taxes, prior to approval to avoid finance or late charges during the months of June through August 2025. Motion Carried.
- b. Library Board Meeting Dates for 2025-2026:
Motion by Holck, support by Herrst to approve the meeting dates for 2025-2026 as presented. Motion Carried.
- c. Board Officers for 2025-2026:
Motion by K. Garthe, support by Herrst, to propose the following slate of officers for the 2025-2026 year, with the appointment of John Holck as Financial Officer, who has the authority to delegate duties to the GLADL Director, as per the GLADL bylaws. Motion Carried
Kevin Garthe, President
Andrea Herrst, Vice President
Jeanne Garthe, Secretary
John Holck, Financial Officer

Board Commentary: Informational

Adjournment:

Motion by Mathis Perry, support by Herrst, to adjourn the meeting. Motion Carried. Meeting Adjourned at 8:12 p.m.

Respectfully Submitted,

Lise Mitchell

Lise Mitchell, Acting Secretary