

**GRAND LEDGE AREA DISTRICT LIBRARY BOARD**  
**Approved Minutes of the November 26, 2024 Regular Meeting**

Call to Order: 7:00 p.m.

Present: Henretty, Herrst, Holck, Yearling; Mitchell, Library Director  
Absent: J. Garthe, K. Garthe and Schiller (all excused)

Pledge of Allegiance: Recited

Public Comment: None

Approval of Agenda:

Motion by Henretty, support by Yearling, to approve the agenda, with the addition of e. UofM Survey, f. Eagle Scout Project, g. Phone system update to the Director's Report, as presented. Motion Carried.

Audit Presentation by Maner Costerisan, FY2023-2024:

Motion by Holck, support by Henretty to accept the Audit Report from Maner Costerisan as presented. Motion Carried.

Minutes of the September 24, 2024 Meeting:

Motion by Yearling, support by Henretty, to approve the minutes as presented. Motion Carried.

Correspondence: Letter from EATON Resa expressing appreciation for hosting Youth Mental Health workshop

Comments:

- a. President's: None
- b. Downtown Development Authority: Informational

Financial Reports for September and October 2024 and Approval of Bills:

Motion by Holck, support by Yearling to approve the Revenue and Expenditure sheets for September and October 2024 and approval of bills, including sequencing of checks numbered 20431 through 20479 and 39 electronic transfers for a total expenditure of \$133,493.60. Motion Carried.

Director's Report:

- a. Upcoming Programming: Informational
- b. Audit Update: Informational
- c. Event/Room Booking software update: Informational
- d. Patron Computer Services Project: Motion by Henretty, support by Yearling to authorize the Library Director, Lise Mitchell, to proceed with the contract for patron computer office services with TBS not to exceed \$22,000.

- e. UofM Survey: Informational
- f. Eagle Project: Informational
- g. Phone System update: Informational

Committee Reports:

- a. Budget Committee: No Report
- b. Building Committee: Informational

Unfinished Business:

- a. Library Board Vacancy: The Board has received 3 applications for the partial term vacancy and will begin reviewing applications. All interested candidates should attend the Library Board meeting on Jan. 28, 2025.

New Business: None

Board Commentary:

Appreciation for Joni Henretty's service on the Library Board.

Welcome to our new Library Board member, Alysiah Mitchell-Wallace

Adjournment:

Motion by Herrst, support by Holck to adjourn the meeting. Motion Carried.  
Meeting Adjourned at 8:33 p.m.

Respectfully Submitted,

Lise Mitchell, Acting Secretary