

GRAND LEDGE AREA DISTRICT LIBRARY BOARD
Proposed Minutes of the March 26, 2024 Regular Meeting

Call to Order: 7:00 p.m.

Present: J. Garthe, K. Garthe, Henretty, Herrst, Holck; Mitchell, Library Director
Absent: Schiller and Yearling (Excused)

Pledge of Allegiance: Recited

Public Comment: None

Approval of Agenda:

Motion by Herrst, support by Henretty, to approve the agenda, with the addition of C. Social Media Policy under the Director's Report. Motion Carried.

Minutes of the February 27, 2024, Regular Meeting:

Motion by Holck, support by Henretty, to approve the minutes as presented. Motion Carried.

Correspondence: None

Comments:

- a. President's: Informational
- b. Downtown Development Authority: Informational

Financial Reports for January 2024 and Approval of Bills:

Motion by K. Garthe, support by Herrst, to approve the Revenue and Expenditure Sheets for March 2024 and approval of bills, including Sequencing of checks numbered 20241 through 20266 and 20 electronic transfers for a total expenditure \$55,623.28. Motion Carried.

Correspondence: None

Comments:

- a. President: Informational
- b. Downtown Development Authority (DDA): Informational

Director's Report:

- a. Upcoming Programming: Informational
- b. Cleaning Contract:
Motion by J. Garthe, support by Henretty, to award the GLADL Cleaning Contract to D Squared Facilities Management effective July 1, 2024 for one year with the option to renew for an additional two years.
- c. Social Media Policy:

Motion by K. Garthe, support by Henretty, to approve the Social Media Policy-311 as presented. Motion Carried.

Committee Reports:

- a. Budget Committee: Informational
- b. Building Committee: Nothing to report at this time.
- c. Tax Capture Committee:
Motion by K. Garthe, support by Herrst, committee recommendation to accept the City of Grand Ledge/DDA's concept number one concerning the GLADL millage through the end of tax year 12/31/2025. Motion Carried.

Unfinished Business: None

New Business: None

Board Commentary: Informational

Adjournment:

Motion by Holck, support by Herrst, to adjourn the meeting. Motion Carried.
Meeting Adjourned at 8:07 p.m.

Respectfully Submitted,

Jeanne A. Garthe, Secretary