

**GRAND LEDGE AREA DISTRICT LIBRARY BOARD**  
**Approved Minutes of the November 28, 2023 Regular Meeting**

Call to Order: 7:00 p.m.

Present: J. Garthe, Henretty, Herrst, Holck; Mitchell, Library Director  
Absent: K. Garthe and Schiller (both excused)

Pledge of Allegiance: Recited

Public Comment: None

Approval of Agenda:

Motion by Holck, support by Henretty, to approve the agenda, with the addition of d. Fund Balance in the Director's Report, as presented. Motion Carried.

Audit Presentation by Maner Costerisan, FY2022-2023:

Motion by Henretty, support by Holck, to accept the Audit Report from Maner Costerisan as presented. Motion Carried.

Minutes of the October 24, 2023 Meeting:

Motion by Holck, support by Henretty, to approve the minutes as presented.  
Motion Carried.

Correspondence: None

Comments:

- a. President's: None
- b. Downtown Development Authority: Informational

Financial Reports for October 2023 and Approval of Bills:

Motion by Herrst, support by J. Garthe, to approve the Revenue and Expenditure sheets for October 2023 and approval of bills, including sequencing of checks numbered 20146 through 20167 and 21 electronic transfers for a total expenditure of \$100,745.05. Motion Carried.

Director's Report:

- a. Upcoming Programming: Informational
- b. Audit Update: Informational
- c. Elevator Service Contract: Informational
- d. Fund Balance:

Motion by Herrst, support by Henretty, to authorize the transfer of \$50,000.00 to the Building Fund from the Unassigned Fund. Motion Carried.

Committee Reports:

- a. Budget Committee: No Report
- b. Building Committee: No Report
- c. Tax Capture Committee:  
Motion by J. Garthe, support by Henretty, to delegate to the Tax Capture Committee to approve the letter to be sent to the City of Grand Ledge concerning the capture of the GLADL's millage. Motion Carried.

Unfinished Business:

- a. Library Board Vacancy:  
Motion by Herrst, support by Henretty, to approve the appointment of Amanda Yearling to fill the vacant GLADL Board position ending on December 31, 2024. Motion Carried.

New Business: None

Board Commentary: Informational

Adjournment:

Motion by Herrst, support by J. Garthe, to adjourn the meeting. Motion Carried. Meeting Adjourned at 8:15 p.m.

Respectfully Submitted,



Jeanne A. Garthe, Secretary