

**GRAND LEDGE AREA DISTRICT LIBRARY BOARD**  
**Approved Minutes of the November 22, 2022 Regular Meeting**

Call to Order: 7:04 p.m.

Present: J. Garthe, K. Garthe, Hogan, Holck; Mitchell, Library Director  
Absent: Henretty and Jeffery are excused

Pledge of Allegiance: Recited

Public Comment: None

Approval of Agenda:

Motion by Hogan, support by Holck, to approve the agenda as presented.  
Motion Carried.

Minutes of the October 25, 2022 Meeting:

Motion by Holck, support by Hogan, to approve the minutes as presented.  
Motion Carried.

Correspondence: None

Comments:

- a. President's: Informational
- b. Woodlands Cooperative: No meeting in November.
- c. Downtown Development Authority: Informational

Financial Reports for October 2022 and Approval of Bills:

Motion by K. Garthe, support by J. Garthe, to approve the Revenue and Expenditure sheets for October 2022 and approval of bills, including sequencing of checks numbered 18819 through 18840 and 14 electronic transfers for a total expenditure of \$49,483.31. Motion Carried.

Director's Report:

- a. Upcoming Programming: Informational
- b. Bulletin Board and Community Information Policy No. 203:  
Motion by Hogan, support by Holck, to amend the Bulletin Board and Community Information Policy No. 203 to be the Public Signage Policy as presented. Motion Carried.
- c. Director Working Remotely/Vacation: Informational

Committee Reports:

- a. Building Committee: Informational

Unfinished Business:

- a. Vacant Library Board Position:  
Motion by J. Garthe, support by Hogan, to appoint Iris Schiller to fill the vacant GLADL Board position. Motion Carried.
- b. Financial Officer – January 2023:  
Motion by Hogan, support by K. Garthe, to appoint John Holck as the Financial Officer effective January 2023. Motion Carried.  
Motion by K. Garthe, support by J. Garthe, to add John Holck as an authorizer signer to GLADL's Chase Account. Motion Carried.

New Business: None

Board Commentary: Informational

Adjournment:

Motion by Hogan, support by Holck, to adjourn the meeting. Motion Carried.  
Meeting Adjourned at 7:41 p.m.

Respectfully Submitted,



Jeanne A. Garthe, Secretary