

GRAND LEDGE AREA DISTRICT LIBRARY BOARD
Approved Minutes of the June 28, 2022 Regular Meeting

Call to Order: 7:00 p.m.

Present: J. Garthe, K. Garthe, Henretty, Holck, Jeffery; Mitchell, Library Director
Absent: Hogan - Excused

Pledge of Allegiance: Recited

Public Comment: None

Approval of Agenda:

Motion by Jeffery, support by Holck, to approve the agenda as presented.
Motion Carried.

Minutes of the May 28, 2022 Meeting:

Motion by Henretty, support by Holck, to approve the minutes as presented.
Motion Carried.

Comments:

- a. President's: Informational
- b. Downtown Development Authority: Informational

Financial Reports for May 2022 and Approval of Bills:

Motion by K. Garthe, support by Henretty, to approve the Revenue and Expenditure sheets for May 2022 and approval of bills, including sequencing of checks numbered 18679 through 18709 and 14 electronic transfers for a total expenditure of \$48,575.72. Motion Carried.

Correspondence: Thank You Notes from some of the schools.

Director's Report:

- a. Programming Update: Informational
- b. Yearend Budget Adjustments FY2021-2022:
Motion by J. Garthe, support by Jeffery, to authorize the GLADL Director to make any FY2021-2022 budget adjustments across cost centers needed to balance the budget. Motion Carried.
- c. Woodlands Library Cooperative Contract Renewal:
Motion by K. Garthe, support by Henretty, to authorize the GLADL Director, Lise Mitchell, to sign the contract renewal with the Woodlands Library Cooperative. Motion Carried.

Committee Reports:

- a. Budget Committee:

Motion by K. Garthe, support by Henretty, to accept the proposed wage increases and staff changes for the staff and Library Director as presented to take effect in August 2022. Motion Carried.

b. Building Committee:

Motion by K. Garthe, support by Jeffery, to proceed with plumbing repairs as proposed and increase Building Contactors budget line not to exceed \$8,000.00. Motion Carried.

c. Millage Committee: Informational

Unfinished Business:

a. Vacant Library Board Position: Informational

New Business:

a. Authorization of Payment for June through August 2022:

Motion by J. Garthe, support by Henretty, to authorize payment of appropriated amounts and payroll, including related payroll taxes, prior to approval to avoid finance or late charges during the months of June through August 2022. Motion Carried.

b. Library Board Meeting Dates for 2022-2023:

Motion by Holck, support by Henretty, to approve the meeting dates for 2022-2023 as presented. Motion Carried.

c. Board Officers for 2022-2023:

Motion by Henretty, support by Jeffery, to propose the following slate of officers for the 2022-2023 year:

Kevin Garthe – President

Joni Jeffery – Vice President

Jeanne Garthe – Secretary

Jim Hogan – Financial Officer - has the authority to delegate duties to the GLADL Director, Lise Mitchell as per the GLADL bylaws. Motion Carried.

Board Commentary: Informational

Adjournment:

Motion by Holck, support by Henretty, to adjourn the meeting. Motion Carried. Meeting Adjourned at 7:46 p.m.

Respectfully Submitted,



Jeanne A. Garthe, Secretary