

**GRAND LEDGE AREA DISTRICT LIBRARY BOARD**  
**Approved Minutes of the January 25, 2022 Regular Meeting**

Call to Order: 7:05 p.m.

Present: K. Garthe, Henretty, Hogan, Holck, Jeffery; Mitchell, Library Director  
Absent: Parks, J. Garthe

Pledge of Allegiance: Recited

Public Comment: None

Approval of Agenda:

Motion by Hogan, support by Henretty, to approve the agenda with the addition of Library Board Member Resignation under New Business. Motion Carried.

Minutes of the November 23, 2021, Regular Meeting:

Motion by Hogan, support by Jeffery, to approve the minutes as presented.  
Motion Carried.

Correspondence: None

Comments:

- a. President's: Discussion about northern Michigan public libraries being At-Home COVID Test Distribution sites. GLADL has been contacted to be a site for Eaton County and the Board is supportive of this activity.
- b. Woodlands Cooperative: Informational
- c. Downtown Development Authority: Informational

Financial Report for November 2021 and December 2021 and Approval of Bills:

Motion by K. Garthe, support by Henretty, to approve the Revenue and Expenditure sheets for October 2021 and approval of bills, including sequencing of checks numbered 18525 through 18547 and 14 electronic transfers for a total expenditure of \$147,420.13. Expenditure sheets for December 2021 and approval of bills, including sequencing of checks numbered 18548 through 18570 and 14 electronic transfers for a total expenditure of \$60,763.34. Motion Carried.

Director's Report:

- a. Upcoming programming: Informational
- b. Damage and Replacement Fees Policy, No. 405 revision – Motion by Hogan to approve amended Policy No. 405, support by Henretty. Motion carried.
- c. Internet Use Policy, No. 303 revision -- Motion by Hogan to approve amended Policy No. 303, support by Holck, Motion carried.

- d. Grant updates
  - a. SKPL application: Informational
  - b. MI 83 TLC Kits: Informational
- e. MLA Trustee Membership: Informational
- f. Network Firewall Project – Motion by Jeffery for an increase of \$7,000 to the New Equipment budget line and to allow the transfer of funds from the Technology Fund if necessary to complete the Network Firewall project, support by Henretty. Motion carried.
- g. Personnel updates: Informational
- h. Library Survey: Informational

Committee Reports:

- a. Building Committee: Informational
- b. Millage Committee: Informational

Unfinished Business: None

New Business:

- a. Library Board Member Resignation – Motion by Hogan to accept the resignation of Martha Parks from the Library Board effective January 25, 2022, support by Henretty. Motion carried. The Library Board thanks and commends Martha for her service and support of the Library and the greater Grand Ledge community.

Board Commentary: Informational

Adjournment:

Motion by Hogan, support by Holck, to adjourn the meeting. Motion Carried.  
Meeting Adjourned at 8:35 p.m.

Respectfully Submitted,

*Lise Mitchell*

Lise Mitchell, Acting Secretary