

GRAND LEDGE AREA DISTRICT LIBRARY BOARD
Approved Minutes of the June 23, 2020 Regular Meeting

Call to Order: 7:00 p.m.

Present: J. Garthe, K. Garthe, Kane, Hogan, Jeffery, Parks; Mitchell, Library Director
Absent: Evans

Pledge of Allegiance: Recited

Public Comment: None

Approval of Agenda:

Motion by Jeffery, support by Hogan, to approve the agenda as presented.
Motion Carried.

Minutes of the May 26, 2020, Regular Meeting:

Motion by Jeffery, support by Kane, to approve the minutes as presented.
Motion Carried.

Financial Reports for May 2020 and Approval of Bills:

Motion by K. Garthe, support by Hogan, to approve the Revenue and Expenditure Sheets for May 2020 and approval of bills, including sequencing of checks numbered 18125 through 18133 and 15 electronic transfers for a total expenditure of \$48,371.89. Motion Carried.

Correspondence: None

Comments:

- a. President: Informational
- b. Downtown Development Authority (DDA): Informational

Director's Report:

- a. Upcoming Programming: Informational
- b. Year-End Budget Adjustments FY 2019-2020: Motion by J. Garthe, support by Kane, to authorize Lise Mitchell to make any FY 2019-2020 budget adjustments across cost centers needed to balance the budget. Motion Carried.
- c. Woodlands Library Cooperative Contract Renewal: Motion by Kane, support by Jeffery, to authorize Lise Mitchell to sign the contract renewal with the cooperative. Motion Carried.

Committee Reports: None

Unfinished Business:

- a. Budget Committee: Motion by Jeffery, support by Hogan, to accept the proposed wage increases for the staff and Library Director as presented. Motion Carried.
- b. Public Health Emergency Policy, No. 309: Motion by Hogan, support by Jeffery, to adopt Public Health Emergency Policy, No 309 as revised. Motion carried.
- c. COVID-19 Preparedness and Response Plan: Motion by Hogan, support by Jeffery, to adopt GLADL's COVID-19 Preparedness and Response Plan as presented. Motion Carried.

New Business:

- a. Authorization of Payment for June through August 2020: Motion by Kane, support by J. Garthe, to authorize payment of appropriated amounts and payroll, including related payroll taxes, prior to approval to avoid finance or late charges during the months June through August 2020. Motion Carried.
- b. Library Board Meeting Dates for 2020-2021: Motion by Hogan, support by Kane, to approve the meeting dates for 2020-2021. Motion Carried.
- c. Board Officers for 2020-2021: Motion by Hogan, support by Jeffery, to retain the current slate of GLADL Board Officers for the Term of 2020-2021. Motion Carried.

Board Commentary: Informational

Adjournment:

Motion by K. Garthe, support by Hogan, to adjourn the meeting. Motion Carried. Meeting Adjourned at 7:27 p.m.

Respectfully Submitted,



Jeanne A. Garthe, Secretary