

**GRAND LEDGE AREA DISTRICT LIBRARY BOARD-  
Proposed Minutes of the June 22, 2021 Regular Meeting**

Call to Order: 7:10 p.m.

Present: J. Garthe, K. Garthe, Henretty, Hogan, Holck, Jeffery, Parks; Mitchell, Library Director

Absent: Holck, Jeffery and Parks

Pledge of Allegiance: Recited

Public Comment: None

Approval of Agenda:

Motion by Hogan, support by Henretty, to approve the agenda as presented, with the following addition: Director's Report, h. COVID Response Plan Update. Motion Carried.

Minutes of the May 25, 2021, Regular Meeting:

Motion by Hogan, support by J. Garthe, to approve the minutes as presented. Motion Carried.

Financial Report for May 2021 and Approval of Bills:

Motion by K. Garthe, support by J. Garthe, to approve the Revenue and Expenditure sheets for May 2021 and approval of bills, including sequencing of checks numbered 18384 through 18401 and 13 electronic transfers for a total expenditure of \$55,798.32. Motion Carried.

Correspondence: None

Comments:

- a. President's: Informational
- b. Downtown Development Authority (DDA): Informational

Director's Report:

- a. Upcoming Programming: Informational
- b. Year End Budget Adjustments FY2020-2021: Motion by J. Garthe, support by Henretty, to authorize the Library Director to make any FY 2020-2021 budget adjustments across cost centers needed to balance the budget. Motion Carried.
- c. Woodlands Library Cooperative Contract Renewal: Motion by J. Garthe, support by Henretty, to authorize the Library Director to sign the contract renewal with the Woodlands Library Cooperative. Motion Carried.
- d. Library of Michigan Grants: Motion by Henretty, support by J. Garthe, to support the ARPA grant application for a library kiosk. Motion Carried.
- e. Privacy Policy No. 310: Motion by J. Garthe, support by Hogan, to approve Privacy Policy No. 310 as presented. Motion Carried.

- f. 1931 Building Exterior Update: Motion by Hogan, support by Henretty, to authorize the Library Director to repair the existing tile roof, with expenses not to exceed \$100,000.00. Motion Carried. GLADL Board President appointed Hogan and K. Garthe to a Building Committee.
- g. Millage Election Update: Board Discussion. GLADL Board President appointed trustee's Henretty, J. Holck, and J. Garthe to a Millage Committee.
- h. COVID Response Update: Informational

Committee Reports: None

Unfinished Business:

- a. Budget Committee: Motion by K. Garthe, support by Henretty, to accept the proposed wage increases for the staff and Library Director as presented. Motion Carried.

New Business:

- a. Authorizations of Payment for June through August 2021: Motion by K. Garthe, support by J. Garthe, to authorize payment of appropriated amounts and payroll, including related payroll taxes, prior to approval to avoid finance or late charges during the months of June, July and August 2021. Motion Carried.
- b. Library Board Meeting Dates for 2021-2022: Motion by J. Garthe, support by K. Garthe, to approve the meeting dates for 2021-2022 as presented. Motion Carried.
- c. Board Officers for 2021-2022: Motion by Henretty, support by J. Garthe, to maintain the current officers for the 2021-2022 year. Motion Carried.

Board Commentary: Informational

Adjournment:

Motion by Hogan, support by Henretty, to adjourn the meeting. Motion Carried. Meeting Adjourned at 8:10 p.m.

Respectfully Submitted,

Jeanne A. Garthe, Secretary