

GRAND LEDGE AREA DISTRICT LIBRARY BOARD
Approved Minutes of the March 23, 2021 Regular Meeting
Meeting Virtually due to the Current Pandemic

Call to Order: 7:00 p.m.

Present: (All Members Meeting Remotely) J. Garthe, K. Garthe, Henretty, Hogan, Holck, Jeffery; Mitchell, Library Director
Absent: Parks

Pledge of Allegiance: Recited

Public Comment: None

Approval of Agenda:

Motion by Henretty, support by Hogan, to approve the agenda as presented, with the addition of h. ILS Update under the Director's Report. Motion Carried.

Minutes of the, January 26, 2021, Regular Meeting:

Motion by Hogan, support by J. Garthe, to approve the minutes as presented, with the following corrections-Removal of an extra \$ sign and ending check number to be 18298 instead of 18297. Motion Carried.

Correspondence: None

Comments:

- a. President's: Informational
- b. Downtown Development Authority (DDA): Informational
- c. Woodlands Library Cooperative: Informational

Financial Report for January and February 2021 and Approval of Bills:

Motion by J. Garthe, support by Henretty, to approve the Revenue and Expenditure sheets for January 2021 and approval of bills, including sequencing of checks numbered 18299 through 18323 and 15 electronic transfers for a total expenditure of \$41,561.38; February 2021 and approval of bills, including sequencing of checks numbered 18324 through 18345 and 16 electronic transfers for a total expenditure of \$48,712.42. Motion Carried.

Director's Report:

- a. COVID Update: Informational
- b. Upcoming Programming: Informational
- c. Statistics Dashboard: Informational

- d. Capital Projects Planning and Building Fund Transfer:
Motion by J. Garthe, support by Hogan, to amend the Building Fund Policy as presented. Motion Carried.

Motion by K. Garthe, support by Hogan, to authorize the Library Director to work with the Budget subcommittee to award the 1931 Building Exterior Project, not to exceed \$55,000.00. Motion Carried.

- e. Budget Planning FY 2021-2022: President K. Garthe appointed Hogan, Holck, and Jeffery to the Budget Subcommittee.
f. Remote Work: Informational
g. Accounting Update: Informational
h. ILS Update: Informational

Committee Reports: None

Unfinished Business: None

New Business: None

Board Commentary: Informational

Adjournment:

Motion by Hogan, support by Jeffery, to adjourn the meeting. Motion Carried.
Meeting Adjourned at 7:50 p.m.

Respectfully Submitted,



Jeanne A. Garthe, Secretary