

**GRAND LEDGE AREA DISTRICT LIBRARY BOARD**  
**Approved Minutes of the January 28, 2020 Regular Meeting**

Call to Order: 7:05 p.m.

Present: Evans, J. Garthe, K. Garthe, Hogan, Jeffery, Kane, Parks; Mitchell, Library Director

Absent: None

Pledge of Allegiance: Recited

Public Comment:

Mark Saucedo  
5200 Balzer Street  
Lansing, MI 48911

Approval of Agenda:

Motion by Hogan, support by Jeffery, to approve the agenda as presented, with the addition of h. HVAC Issue, under Director's Report. Motion Carried.

Minutes of the November 26, 2019, Regular Meeting:

Motion by K. Garthe, support by Hogan, to approve the minutes as presented. Motion Carried.

Financial Reports for November and December 2019 and Approval of Bills:

Motion by K. Garthe, support by Jeffery, to approve the Revenue and Expenditure Sheets for November 2019 and approval of bills, including sequencing of checks numbered 18000 through 18024 and 13 electronic transfers for a total expenditure of \$39,757.84; for December 2019 and approval of bills, including sequencing of checks numbered 18025 through 18043 and 17 electronic transfers for a total expenditure of \$45,414.80. Motion Carried.

Correspondence: None

Comments:

- a. President: Informational
- b. Downtown Development Authority (DDA): Informational

Director's Report:

- a. Programing Update: Informational
- b. Staff In-Service: Informational
- c. Penal Fine-MLA Update: Informational
- d. Library Domain GLADL.org: Informational
- e. Library Statistics Update: Informational

- f. February Board Meeting Date: Motion by Hogan, support by Parks, to authorize the cancellation of the February 25, 2020 GLADL Board Meeting and allowing the processing of the January and February 2020 Financial Requirements as necessary. Motion Carried.
- g. Senior Services Update: Informational
- h. HVAC Issue: Motion by K. Garthe, support by Evans, to authorize the Library Director to proceed with the necessary repairs of the 1961 Building HVAC Unit with costs not to exceed \$2,000.00. Motion Carried

Committee Reports: None

Unfinished Business: None

New Business:

- a. 1931 Jefferson Street Entrance Door: Informational

Board Commentary:

Motion by Hogan, support by J. Garthe, to approve the amended 301-Conduct of Library Users Policy to include, "At the discretion of the Library Director criminal trespassing charges may be filed upon violation of a library suspension."

Adjournment:

Motion by Hogan, support by J. Garthe, to adjourn the meeting. Motion Carried. Meeting Adjourned at 8:30 p.m.

Respectfully Submitted,



Jeanne A. Garthe, Secretary