## Response as of March 15, 2020 at 11 a.m.

Limited Service Beginning Monday, March 16, 2020 until further notice In the interest of public health, GLADL will be limiting the access to library building to staff only. Hours will remain the same, but some services will be limited.

- Drop-box will be open at both locations (Main & Watertown Township)
- Curb-side pickup of holds at the library entrance.
- Phone checkouts for 2 day DVDs
- Assisting with online registration and card renewal over the phone

## **Door Pickup Procedures**

- 1. Call the Library before you arrive to pick up your holds.
- 2. Let library staff know if the person picking up the holds will be someone authorized for holds pickup instead of the cardholder.

**Items will be held for 24 hours** after they are requested for pick up. Items that are not claimed within this time may be returned to the shelf for another patron's use.

As always, GLADL patrons may 24/7 download or stream books, movies, magazines and music from <u>www.gladl.org</u> directly to any computer or mobile device.

If there are further impacts to GLADL as a result of coronavirus, we will share updates through our -- newsletters, social media and website. For more information, please call 517-627-7014.