

GRAND LEDGE AREA DISTRICT LIBRARY BOARD
Approved Minutes of the June 25, 2019 Regular Meeting

Call to Order: 7:00 p.m.

Present: J. Garthe, Hogan, Kane, Parks; Mitchell, Library Director
Absent: Evans, K. Garthe and Jeffery (all excused)

Pledge of Allegiance: Recited

Public Comment: None

Approval of Agenda:

Motion by J. Garthe, support by Hogan, to approve the agenda as presented.
Motion Carried.

Minutes of the May 28, 2019, Regular Meeting:

Motion by J. Garthe, support by Parks, to approve the minutes as presented.
Motion Carried.

Financial Reports for May 2019 and Approval of Bills:

Motion by J. Garthe, support by Hogan, to approve the Revenue and Expenditure Sheets for May 2019 and approval of bills, including sequencing of checks numbered 17825 through 17853 and 15 electronic transfers for a total expenditure of \$53,857.85. Motion Carried.

Correspondence: None

Comments:

- a. President: None
- b. Downtown Development Authority (DDA): No meeting in June. A public informational meeting is planned for the regular July meeting.

Director's Report:

- a. Programing Update: Informational
- b. LDFA Update: Motion by Hogan, support by Parks, to adopt a motion that reaffirms that the GLADL is not subject to capture by the Grand Ledge LDFA, that the plan amendment does not authorize or permit any tax capture, that though not required under Michigan Law, to avoid any confusion, the GLADL Board declines to authorize any tax capture by the LDFA and opt out of any such capture. Motion Carried.
- c. Yearend Budget Adjustments FY2018-2019: Motion by J. Garthe, support by Hogan, to authorize Lise Mitchell to make any FY2018-2019 budget adjustments across cost centers needed to balance the budget. Motion Carried.

- d. Woodlands Library Cooperative Contract Renewal: Motion by J. Garthe, support by Parks, to authorize Lise Mitchell to sign our contract renewal with Woodlands Library Cooperative. Motion Carried.

Committee Reports: None

Unfinished Business:

- a. Budget Committee: Motion by Hogan, support by J. Garthe, to provide a 2% for salaries/wages for the GLADL staff and Library Director for FY2019-2020. Motion Carried.

New Business:

- a. Staff Recognition: Motion by Hogan, support by Parks, in recognition of over 30 years of dedicated service to the library and the Grand Ledge community the Library Board awards a Lifetime Library Card to Judy Howard. Motion Carried.
- b. Authorizations of payment for June through August 2019: Motion by J. Garthe, support by Hogan, to authorize payment of appropriated amounts and payroll, including related payroll taxes, prior to approval to avoid finance or late charges during the months of June through August 1019. Motion Carried.
- c. Library Board Meeting Dates for 2019-2020: Motion by J. Garthe, support by Parks, to approve the meeting dates for 2019-2020 as presented. Motion Carried.
- d. Board Officers for 2019-2020: Motion by J. Garthe, support by Parks, to keep the current officers in place for the 2019-2020 year, with the appointment of Hogan as Financial Officer who has the authority to delegate duties to the Library Director as we have done previously per the GLADL bylaws. Motion Carried.

Board Commentary: Informational

Adjournment:

Motion by Parks, support by Hogan, to adjourn the meeting. Motion Carried.
Meeting Adjourned at 7:40 p.m.

Respectfully Submitted,



Jeanne A. Garthe, Secretary