

GRAND LEDGE AREA DISTRICT LIBRARY BOARD
Approved Minutes of the February 26, 2019 Regular Meeting

Call to Order: 7:03 p.m.

Present: Evans, J. Garthe, K. Garthe, Hogan, Jeffery, Kane; Mitchell, Library Director

Absent: Parks (excused)

Pledge of Allegiance: Recited

Public Comment: None

Approval of Agenda:

Motion by K. Garthe, support by Hogan, to approve the agenda as presented with the addition of c. Floeter Photography Update and d. Senior Services Outreach in Director's Report. Motion Carried.

Minutes of the February 26, 2019, Regular Meeting:

Motion by Hogan, support by Hogan, to approve the minutes as presented. Motion Carried.

Financial Reports for January, 2019 and Approval of Bills:

Motion by K. Garthe, support by J. Garthe, to approve the Revenue and Expenditure Sheets for January 2019 and approval of bills, including sequencing of checks numbered 17729 through 17752 and 15 electronic transfers for a total expenditure of \$52,664.35. Motion Carried.

Correspondence: None

Comments:

- a. President: Informational
- b. Downtown Development Authority (DDA): Informational

Director's Report:

- a. Upcoming Programming: Informational
- b. Personnel Update: Informational
- c. Floeter Photography Update: Informational
- d. Senior Services Outreach: Informational

Committee Reports: None

Unfinished Business:

a. Policy Updates:

Motion by Hogan, support by K. Garthe, to approve the GLADL Employee Handbook, with revisions. Motion Carried.

Motion by K. Garthe, support by Hogan, to approve Policy 201-1931 Room Policy as amended. Motion Carried.

Motion by J. Garthe, support by Hogan, to approve Policy 306-Public Relations Policy as amended. Motion Carried.

Motion by K. Garthe, support by Hogan, to approve Policy 307-Volunteers Policy as amended. Motion Carried.

Motion by K. Garthe, support by Hogan, to approve Policy 401-Registration of Library Patrons Policy as amended. Motion Carried.

The following policies were reviewed: 305, 402, 403, 404 and 405.

New Business: None

Board Commentary: Informational

Adjournment:

Motion by K. Garthe, support by Jeffery, to adjourn the meeting. Motion Carried. Meeting Adjourned at 8:37 p.m.

Respectfully Submitted,

Jeanne A. Garthe, Secretary